



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

BOARD OF FUNERAL SERVICES

TELEPHONE: (302) 744-4500
FAX: (302) 739-2711
WEBSITE: DPR.DELAWARE.GOV
EMAIL: customerservice.dpr@state.de.us

MEETING MINUTES:	BOARD OF FUNERAL SERVICES
DATE AND TIME:	March 26, 2019
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room B , second floor of the Cannon Building
MINUTES FOR APPROVAL:	January 22, 2019

MEMBERS PRESENT

Nicholas Picollelli, Professional Member, President
Harvey Smith, Jr., Professional Member, Secretary
Weston "Pete" Nellius, Public Member
S. Keith Parsell, Professional Member

MEMBERS ABSENT

Vance Daniels, Public Member
Jane Hovington, Public Member
Bill Torbert, Professional Member

DIVISION STAFF

Patricia Davis, Deputy Attorney General
Mary Veenema, Administrative Specialist II

PUBLIC PRESENT

None Present

CALL TO ORDER

Mr. Picollelli called the meeting to order at 10:17 AM.

REVIEW AND APPROVAL OF MINUTES

Meeting Minutes – January 22, 2019

Mr. Smith made a motion, seconded by Mr. Parsell, to approve the January 22, 2019 meeting minutes as written. By unanimous vote, the motion carried.

UNFINISHED BUSINESS

Review of Title 16 Chapter 4204- Care and Transportation of the Dead
Tabled to next meeting

Discussion of Continuing Education Requirements for Limited License

The Board discussed persons with a limited license not being required to complete continuing education for renewals. There is nothing in the Rules and Regulations specifically excluding those with limited licenses from having the same continuing education requirements as a Funeral Director. Ms. Davis informed the Board they had this discussion previously and that they could change the requirements but also warned that Maryland

would do the same to Delaware if the Board decided to go that route. Maryland and Pennsylvania's requirements for continuing education are greater than Delaware's, licensees have to provide proof that their licenses are in good standing during the renewal process; the Board will not change the requirements at this time.

Discussion of Intern Quarterly Reports-Should Interns be required to report on Services and arrangements.

The Board decided that interns should be required to complete 25 arrangement and 25 services in addition to the already required 25 embalming reports during their internship. Ms. Davis will communicate the Board's decision to Mr. Maloney so he can create a draft of the new proposed change in regulation allowing for the Board to vote at the next meeting.

NEW BUSINESS

Review of Applications for Funeral Establishment

Mr. Smith made a motion, seconded by Parsell, to approve the Application for Funeral Establishment for Faires Funeral Home ownership change. By unanimous vote, the motion carried.

Review of Application for Funeral Director

Mr. Parsell made a motion, seconded by Smith, to approve the Application for Funeral Director for Whitney Foard contingent upon Ms. Foard passing the LRR. By unanimous vote, the motion carried.

Review of Application for Funeral Director Resident Intern

Mr. Parsell made a motion, seconded by Mr. Nellius, to approve the Application for Funeral Director Resident Intern for Patrick Fischer. By unanimous vote, the motion carried.

Ratification of Applications for Funeral Establishments

The Application for Funeral Establishment for Spicer-Mullikin Funeral Homes & Crematory has been tabled to the next meeting as Mr. Smith had to abstain from the vote, leaving the Board without quorum to vote.

Request for Approval of Continuing Education

Mr. Smith made a motion, seconded by Mr. Nellius to approve the request for approval of continuing education from Michael M. Platt for the Delaware Funeral Directors Association Seminar at Port Mortuary at Dover Air Force Base on January 20, 2019. By unanimous vote, the motion carried.

CORRESPONDENCE

Mr. Parsell made a motion, seconded by Smith to grant the petition submitted to the board by Mr. Wells A. Faries, Jr to waive his continuing education requirements due to hardship. By unanimous vote, the motion carried.

OTHER BUSINESS BEFORE THE BOARD (For discussion only)

Mr. Parsell attended the International Conference of Funeral Service Examining Boards on February 27-28th 2019 in San Diego, California and reported to the board the topics discussed.

- Internet Sales of funerals
- Split Licensure
- Body Brokers
- Composting of Human Remains
- Planned Parenthood and similar agencies not filing death certificates and not giving families the option to arrange for disposition

PUBLIC COMMENT

There was not any public present.

NEXT MEETING

The next Board meeting is scheduled for Tuesday, May 28, 2019 at 10:00 a.m. in Conference Room B, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

There being no further business before the Board, Mr. Picollelli moved, seconded by Mr. Parsell, to adjourn the meeting at 11:14 AM. By unanimous vote, the motion carried.

Respectfully Submitted,

Mary Veenema

Administrative Specialist II